

BAY REGIONAL LOCAL HUMAN RIGHTS COMMITTEE
Quarterly Meeting
February 11, 2013
Minutes

Members Present: Richard Bishop, Renee Greene, and Tamesha Giddens

Members Absent: Taylor Bervine and Constance Hollands

Others Present: Stewart Prost, Human Rights Advocate

Affiliates Present: A&C Alternative Care, LLC
Best Friends, LLC
Crescent Counseling & Casework Services, Inc
Family and Community Transition Services
Garris Group Family Services, LLC
Genesis I - House of Care
Image House
Just By 5, Inc
La Mariposa, Inc
NDuTime Youth and Family Services, Inc
Noble Care, LLC
The Notebook, Inc
Pathways to Life, Inc
Quality Living, LLC
Turning Point
Youth Solutions, Inc

Affiliates Absent: None

CALL TO ORDER: 6:21 pm by Richard Bishop, Chairperson

Approval of Minutes: Minutes from November 26, 2012 meeting were approved without any objections.

Public Comment: None

Advocate's Report - Stewart Prost:

1. The committee has a full compliment of members at this time. Ms. Hollands has completed her first term so we will have to see if she would like to serve another term. We also could need another former consumer to sit on the committee. Providers were encouraged to see if they had someone to serve.
2. There was some confusion about the annual Seclusion / Restraint reports and their due date. They were actually due January 15th.
3. The Comprehensive Human Rights System (CHRS) will begin rolling out. This is a system used by facilities and providers to input Human Rights and Licensure reporting requirements. The Office of Human Rights has been rolling it out in phases. The goal is to have all required reports forms entered into the CHRS system, rather than faxed. Phase 1: All State facilities, CSB's, and large providers will begin using the system March 26. Phase 2: All providers who serve ID individuals in May. Phase 3: Everyone else will begin using the system around July. More training and additional information to come.

4. Reminders--

- a) Quarterly reports are due to the committee members, and Mr. Prost, two weeks before the meeting.
- b) On the top of the first page, "LHRC Liaison" is the person who attends the LHRC meeting for your company--not Stewart Prost.

Providers with Information to Report:

- 1. Crescent Counseling & Casework Services, Inc: Received a full audit on 1/30/13. No change to license
- 2. Family and Community Transition Services: Received a CAP on 11/29/13. No change to license
- 3. Genesis I - House of Care: Waiting for Licensure visit.
- 4. Noble Care, LLC: They have a new location open in Suffolk with 3 consumers.
- 5. Pathways to Life, Inc: Received a Licensure visit on 12/21/12. No change to license.
- 6. Quality Living, LLC: Had one allegation.

Providers with Nothing New to Report:

- 1. A&C Alternative Care, LLC
- 2. Best Friends Home
- 3. Image House
- 4. Just By 5, Inc
- 5. Turning Point
- 6. Youth Solutions, Inc

*Motion to accept reports as submitted. Accepted.

New Business:

- 1. Garris Group Family Services, LLC: Asking for affiliation with LHRC for MHS services to individuals with a dual diagnosis. They will employ QMHP-A staff. They presented their program rules and their behavior management program. Both were approved and affiliation was granted.
- 2. The Notebook, Inc: Asking for affiliation with LHRC for IHH services. They currently provide MHS services. They presented their program rules and their behavior management program. Both were approved and affiliation was granted.
- 3. La Mariposa, Inc: Asking for affiliation with LHRC for residential group home services. They presented their program rules and their behavior management program. Both were approved and affiliation was granted.

Next Meeting: **May 13th at 6:15pm**
 Major Hilliard Library
 624 Old George Washington Hwy
 Chesapeake, VA

Open session ended at 7:27 by Richard Bishop, Committee Chairperson.

Additional information:

1. The Committee went into Executive Closed Session pursuant to Code of Virginia Section 2.2-371(A), for the protection and privacy of individuals and their records in personal matters not related to public business, namely to review allegations from Just by 5.
2. The Committee voted to return to open session, with each member certifying that only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matter not related to public business were heard, discussed, or considered.

Meeting adjourned at 8:00 pm.